

EDURESEARCH MATTERS PRIVACY STATEMENT

EduResearch Matters is the Australian Association for Research in Education blog.

1. Introduction

EduResearch Matters is bound by the Australian Privacy Principles (**APPs**) set out in the Privacy Act 1988(Cth) (**Privacy Act**).

This policy sets out how we handle Personal Information, including the Personal Information of our authors, commenters and readers (**users**), in accordance with the Privacy Act, and how you can exercise your rights under the Privacy Act.

We may amend this policy from time to time and those amendments will be made here.

We are committed to observing the [Australian Press Council Privacy Principles](#).

2. Definitions

‘Personal Information’ has the meaning set out in the Privacy Act. Essentially, Personal Information is information or an opinion about an individual who is reasonably identifiable (including names, addresses, birth dates, or email addresses).

3. How do we collect your Personal Information and what types of Personal Information do we collect?

We collect your Personal Information directly from you and from third parties. The types of Personal Information we collect depends on the circumstances in which the information is collected. For example, we may collect Personal Information when you publish an article or comment on EduResearch Matters, which may include:

- information required to comment or blog:
 - user name;
 - login details including email address or, if you login using an existing social media account (such as Facebook, Twitter, Google+, or LinkedIn), limited information about that account;
- optional information:
 - job title;
 - for contributors, other contact details including phone number;
 - information that you may include in your account profile, for example, profile pictures, contact details, professional history, expertise or interests; and
 - comments that you may make on articles published by EduResearch Matters.

We also collect your Personal Information from third parties. For example, if you comment on EduResearch Matters using a social media account, we may collect Personal Information, including your name and email address, from your social media account.

We also collect website analytics – anonymised statistics about how people use EduResearch Matters. These statistics help us understand how our users, as a group, use EduResearch Matters, and aren’t linked to specific individuals.

We use cookies to enable some functions on EduResearch Matters, including login functions, and for website analytics.

4. Why do we collect, use and disclose your Personal Information?

The purposes for which we use, collect and disclose your Personal Information will depend on the circumstances in which we collect it. Whenever practicable we endeavour to inform you why we are collecting your Personal Information, how we intend to use that information and to whom we intend to disclose it at the time we collect your Personal Information.

We may use or disclose your Personal Information:

- for the purposes for which we collected it (and related purposes which would be reasonably expected by you);
- for other purposes to which you have consented; and
- as otherwise permitted or required by law.

Some of the specific purposes for which we commonly collect, use and disclose your Personal Information include:

- to sign you up as a contributor or create your profile on EduResearch Matters;
- to allow you to comment on articles published by EduResearch Matters;
- to allow other media outlets to republish and attribute articles you have written;
- if you have requested notifications, to deliver email notifications to you;
- to allow you to participate in surveys or provide feedback to EduResearch Matters; or
- if you have subscribed to one or more of our newsletters, to deliver email newsletters to you.

5. How do we use and disclose your Personal Information?

If you contribute to EduResearch Matters, we will publish your author/user profile on EduResearch Matters. Your profile will contain your name and you may choose to include additional information. Author profiles generally contain information about professional experience and expertise.

If you comment on an article published by EduResearch Matters, we will publish your comment together with your name, which is linked to your profile.

Beyond those circumstances, we generally don't publically disclose user Personal Information. We don't sell our users' Personal Information.

We may be required to disclose your Personal Information; for example, where required by law or a court order or to third parties which assist the operation of EduResearch Matters. This may include disclosing your Personal Information to the following types of third parties (depending on the purposes for which we have collected your Personal Information):

- our contractors and other third parties that provide goods and services to us including:
 - website and data hosting providers;
 - analytics, marketing and profiling service providers; and
 - our accountants, insurers, lawyers, auditors and other professional advisors and agents;
- any third parties to whom you have directed or permitted us to disclose your Personal Information; and
- otherwise as permitted or required by law.

Where we disclose your Personal Information to third parties we will use reasonable efforts to ensure that such third parties which assist with the operation of EduResearch Matters only use your Personal Information as reasonably required for the purpose we disclosed it to them and in a manner consistent with the APPs.

If you post information on EduResearch Matters, you acknowledge that such information (including your Personal Information) may be available to be viewed by the public. You should use discretion in deciding what information you post.

6. Does your Personal Information leave Australia?

EduResearch Matters is a blog run by the Australian Association for Research in Education. Staff in AARE have access to user Personal Information.

The systems we use to provide EduResearch Matters are located in Australia, and New Zealand.

Except in some cases where we may rely on an exception under the Privacy Act, we will take reasonable steps to ensure that such overseas recipients do not breach the APPs.

7. Security of your Personal Information

We store Personal Information on computer databases and/or in hard copy and will take reasonable physical and electronic security measures to protect any records that we hold which contains Personal Information. We destroy or permanently de-identify Personal Information in a secure manner when we no longer need it.

We are committed to keeping your Personal Information secure and will use all reasonable precautions to protect it from loss, misuse or unauthorised access or alteration. However, except to the extent liability cannot be excluded due to the operation of statute, we exclude all liability (including in negligence) for the consequences of any unauthorised access to, disclosure of, misuse of or loss or corruption of your Personal Information. Nothing in this Privacy Policy restricts, excludes or modifies or purports to restrict, exclude or modify any statutory consumer rights under any applicable law including the *Competition and Consumer Act 2010* (Cth).

8. How can you access your Personal Information?

Under the Privacy Act, you have the right to access the Personal Information that we hold about you.

We handle any access request in accordance with the Privacy Act. The Privacy Act provides some exemptions to access requests. We may require that you provide proof of your identity in order to grant your access request.

It is free to make an access request. However, depending on the scope of your request, we may charge an administration fee for the time we spend locating, compiling and explaining the information you ask for. If we need to charge a fee, we will let you know up front and confirm that you would like us to proceed.

If you would like to request access to your Personal Information, please contact us at commsmanager@aare.edu.au.

9. Correction

We take reasonable steps to maintain the accuracy of your Personal Information.

Under the Privacy Act, you also have the right to ask us to correct any Personal Information we hold about you. We encourage you to contact us if you become aware that the Personal Information we hold about you is incorrect or to notify us of a change in your Personal Information.

We handle any correction request in accordance with the Privacy Act. The Privacy Act provides some exemptions to correction requests.

If you would like to request a correction to the information that we hold about you, please contact us at commsmanager@aaare.edu.au

10. Policy on removing content. What we'll remove and why

We believe it's important to maintain an accurate record of public discussion – it's part of our goal of providing informed, transparent debate. That's why we won't remove any content from our site unless it breaches our community standards or there are exceptional circumstances

Articles

We will only take down an article if we are legally required to do so (if the article is found to be defamatory or in violation of copyright, for example), or if it contains major flaws or inaccuracies that warrant complete retraction. In most cases factual errors will be able to be corrected and readers notified of the change. Readers will always be notified if an article is retracted in full.

Comments

We view comments on EduResearch Matters as public statements made explicitly for publication. For that reason comments that comply with community standards will not be removed, save in exceptional circumstances such as:

- the comment poses a risk to someone's health (mental or physical) or safety
- an account has been compromised
- it raises a legal issue that requires removal

This is not an exhaustive list, but the general principle is that what is said cannot be unsaid so please think carefully before you post. We will, however, do what we can to ensure vulnerable people or groups are protected.

Profiles

If you are an author your name will continue to appear on any articles you've previously published.

Photographs

Photographs on our articles will only be removed if they violate our editorial principles or if they are licensed incorrectly. If you believe a photograph of yours has been used inappropriately or without permission please email us.

Please contact our communications manager or editorial staff if you would like to submit a removal request.

11. Complaints

If you have any complaints concerning our privacy policy or the way in which we have dealt with your Personal Information, please email us at commsmanager@aaare.edu.au

If you make a complaint, we will assess your complaint and respond within 30 days.

If you aren't satisfied with the way in which we handle your complaint, you can complain to the Australian privacy regulator, the Office of the Australian Information Commissioner.

12. Questions

If you have any other questions or concerns, please email us at commsmanager@aaare.edu.au