



AARE Executive Committee Position Description

Postgraduate Student Ordinary Member

The Postgraduate Student Ordinary Member is one of four elected Ordinary Members of the AARE Executive Committee.

To be eligible for election as Postgraduate Student Ordinary Member, a person must be enrolled as a postgraduate research student at an Australian university and not in full time employment.

The term of office is two years.

As well as contributing to the overall management of AARE, Postgraduate Student Ordinary Member makes other specific contributions to the Executive Committee related to Postgraduate Student and Early Career Researcher members of the Association. The Postgraduate Student Ordinary member works closely with the Early Career Researcher Ordinary Member, and other Executive Members.

Specific Responsibilities

- consulting frequently with the postgraduate student community on all relevant issues and reporting concerns/issues/positive feedback to the AARE Executive
- promoting the interests of the postgraduate student community within AARE
- being the point of contact for postgraduate students at the Annual Conference
- collaborating with the Early Career Researcher (ECR) member to organise and run Postgraduate/ECR activities during the Annual Conference, including pre-conference workshops, a formal postgraduate /ECR Network meeting, and perhaps other social events.
- promoting AARE within the Postgraduate student community with a view to increasing membership numbers
- providing content for the AARE member Update
- maintaining digital communications with the postgraduate student community through the appropriate channels provided by AARE such as the website, newsletter, interactive forums and social media
- liaising with the Early Career Researcher Ordinary Member, particularly in relation to combined postgraduate and ECR activities such as pre-conference workshops
- informing the postgraduate student community when AARE elections are being held
- membership of the Conferences Standing Committee

General Responsibilities:

Refer to page 8 of the [AARE Executive Committee Office Bearer Policy](#).