



AARE Executive Committee Position Description

Research Development Coordinator

The Research Development Coordinator is an elected office-bearer of the Association. The term of office is three years, with eligibility for re-election to that position, normally for no more than one further three-year term.

The purpose of the position is to advocate for educational research, to strengthen the ability of the Australian educational research community to influence the research policy environment and to anticipate, respond and adapt to changes in that environment.

Specific Responsibilities:

Working collaboratively to:

- Lead AARE's strategy and priorities for research policy and advocacy activities;
- Monitor and report regularly to the Executive on key developments educational research policy environment and the national higher education sector;
- Coordinate initiatives to build research capability across the membership- e.g. with graduate researchers and early career researchers;
- Maintain regular communication with relevant key stakeholders across AARE, e.g. SIG leaders, Graduate and ECR networks;
- Cooperate with other professional and discipline organisations and learned academies on matters related to educational research in Australia (e.g. REN, cADRE, ACDE, ACEL, AERO, CHASS, ATEA, ACSA, ACE), overseas (e.g. BERA, AERA, EERA) and with organisations with related interests (e.g. AITSL, ACARA, ACER);
- Chair the AARE Research Advocacy Sub Committee and ad hoc working groups;
- Serve as a member of the ACDE board (as the Specialist Member Research), attend the annual ACDE conference and collaborate on research projects, submissions and activities as appropriate;
- Prepare briefing notes and draft responses to consultation documents;
- Promote cooperation among educational researchers nationally and internationally;
- Write a regular column on research development matters for AARE News, contribute regularly to the EduResearch Matters blog, and comment on relevant issues in other social media and mainstream media.

General Responsibilities:

Refer to page 8 of the [AARE Executive Committee Office Bearer Policy](#).